

Terms and Conditions of Business:

These Terms and Conditions listed below govern any business relationship you the User may engage with us Work@TheBigGroup Private Limited (hereinafter referred to as the “Company”) either directly or indirectly and is subject to change anytime without prior notice. The services that we offer may be made available online, through any mobile device, by email, by telephone and or walk in. by accessing, browsing and or accessing our website or any of our applications that may be made available and collectively known herein as website, and or by completing the registration process with us you acknowledge to have read and agreed the terms of business set out more full herein including the Data Protection Policy of our Company.

1. Definitions:

Company -	Work@TheBigGroup Private Limited Singapore, and its associated or related Companies in Singapore, Vietnam and Thailand.
User -	Any person who browses our website, registers with the Company, and uses the services offered by the Company.
Person -	Any Individual, Group and or Body Corporate who in law is defined as a legal person.
Services-	The services that are offered by the Company.
Premises -	The location where the services offered by the Company is based.
Co-Working Area -	The full area where the work desks are located.

2. Scope of our Services:

Through our website, an online platform is provided for users to book our services and by registering with us you enter into a legally binding agreement to be governed by the Terms and Conditions set out herein. Our services provided shall only be used by the person engaging such services and in no way transferable and to any third party or permitted for shared use without prior written approval from the Company.

3. Privacy and Cookie Policies:

The users agree and accept to be bound by the Personal Data Protection Policy of our Company more fully set out in the website.

4. Terms of Engagement:

Any engagement of our services and or products will be based on the following:

- 4.1 Any fee prescribed for any of the services offered through our website shall be payable at the commencement of the agreement between the Company and the user unless otherwise agreed by the Company;
- 4.2 Work desks and lockers, are allocated based on availability basis and the allocation of the actual work desk is at the sole discretion of the Company;
- 4.3 Booking of Private and Meeting Rooms are subject to request and availability and is not subject to automatic qualification based on booking of work desks;
- 4.4 The Company mailer service is only available for mailing purpose and the business Address of the Company shall not be used for registration of business address of the user;
- 4.5 The Company agrees to provide Internet facilities to those who engage our services Through our internet service provider but the user agrees to indemnify the Company of any, loss or damage incurred to the user as a result of a default of the internet service provision;

4.6 Any promotions or offers offered by the Company are not exchangeable for cash or vouchers;

4.7 By using our services, products or premises, you agree that you will not use the Service, product or premise for any purpose that is unlawful or prohibited in the respective country of use;

4.8 By using our services, products or premises, you may not use the service or premise in any manner that would interfere with any other party's use and enjoyment of the service, product or premise;

4.9 No third party other than the Person who has engaged our services shall be permitted to utilize or patronize the designated co-working space area and any meetings and or events involving third parties within the co-working area shall require prior written approval from the Company;

4.10 The Company shall not be liable for any loss or damage of personal property incurred as a result of using our premises or services.

4.11 The use of the premises under the Agreement shall be limited to the stipulated hours of business set out in the website.

4 Termination:

The Company reserves the right to terminate any agreement with you forthwith upon any breach of the Terms and Conditions set out herein by you the user and any payment made by the user which has not been utilized at the date of termination as set out above shall be forfeited by the user.

5 Disclaimer:

You release, and hereby agree to indemnify, defend and save the Company and their past, present and future officers, agents, shareholders, members, representatives, employees, successors and assigns, jointly and individually, from and against all claims, liabilities, losses, damages, costs, expenses, judgments, fines and penalties based upon or arising out of your negligent actions, errors and omissions, wilful misconduct and fraud in connection with the participation in or use of the services and premises. You further agree in the event

that you bring a claim or lawsuit in violation of this agreement, you shall be liable for any legal fees and costs incurred by the Company or its respective officers and agents in connection with the defence of such claim or lawsuit.

6 Intellectual Property (IP) Rights:

Unless otherwise stated all IP rights associated with the terms of use referred to herein shall at all times remain with the Company and or its suppliers or providers and the Users hereto agree to use such with approval of the Company and any infringement of such rights shall constitute a breach of the Terms and Conditions of this Agreement.

7 Governing Law:

The terms and Conditions set out herein and the provision of services shall be governed by and construed in accordance to the laws applicable in the location where the services, and or products are offered by the Company.